



Jim Doyle
Governor

Helene Nelson
Secretary

State of Wisconsin
Department of Health and Family Services

DIVISION OF DISABILITY AND ELDER SERVICES

BUREAU OF QUALITY ASSURANCE
2917 INTERNATIONAL LANE, SUITE 300
MADISON WI 53704

Telephone: 608-243-2024

FAX: 608-243-2045

dhfs.wisconsin.gov

Date: June 3, 2004

DDES-BQA- 04-017

To: Community Based Residential Facilities
Adult Family Homes
Adult Day Cares
Resident Care Apartment Complexes

CBRF 10
AFH 07
ADC 06
RCAC 08

From: Kevin Coughlin, Chief
Assisted Living Section
Bureau of Quality Assurance

Via: Otis Woods, Deputy Director
Bureau of Quality Assurance

Assisted Living Workload Assignments

The Bureau of Quality Assurance's (BQA) Assisted Living Section (AL) has experienced a growth in the number of assisted living facilities throughout the state. Currently, there are over 2,400 assisted living facilities including: Adult Day Care (ADC) facilities, Adult Family Homes (AFHs), Community Based Residential Facilities (CBRFs), and Residential Care Apartment Complexes (RCACs).

To meet the demands of the increasing number of assisted living facilities with varied locations throughout the state, a change in the workload distribution is necessary and will occur on June 1, 2004. **This change in workload assignments only affects assisted living facilities licensed/certified by the Bureau of Quality Assurance and does not alter other Department of Health and Family Services regional assignments.** Following are the new workload assignments (distribution of counties under each BQA regional office):

Northern Regional Office

Barbara Brock-Arndt, Regional Field Operations Supervisor
1853 N. Stevens Street – Suite B
Rhineland WI 54501
(715) 365-2816

- Ashland, Bayfield, Florence, Forest, Iron, Langlade, Lincoln, Marathon, Marinette, Menominee, Oconto, Oneida, Portage, Price, Shawano, Taylor, Vilas, Waupaca, Wood

Northeastern Regional Office
Kathleen Vieau, Regional Field Operations Supervisor
200 N. Jefferson – Suite 211
Green Bay WI 54301
(920) 448-5338

- Brown, Calumet, Door, Fond du Lac, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Ozaukee, Sheboygan, Waushara, Winnebago

Southern Regional Office
Susan Blount, Regional Field Operations Supervisor
2917 International Lane – Suite 210
Madison WI 53704
(608) 243-3868

- Adams, Columbia, Crawford, Dane, Dodge, Grant, Green, Iowa, Jefferson, Juneau, Lafayette, Richland, Rock, Sauk, Vernon, Washington

Southeastern Regional Office
Susan Farmer, Regional Field Operations Supervisor
819 N. 6th Street – Room 210
Milwaukee WI 53203
(414) 227-4565

- Kenosha, Milwaukee, Racine, Walworth, Waukesha

Western Regional Office
Susan Murphy, Regional Field Operations Supervisor
610 Gibson Street - Suite 1
Eau Claire WI 54701-3687
(715) 836-4029

- Barron, Buffalo, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Jackson, LaCrosse, Monroe, Pepin, Pierce, Polk, Rusk, Sawyer, St. Croix, Trempealeau, Washburn

If you have any questions regarding the changes in assisted living workload assignments, please contact the Regional Field Operations Supervisor for your region. Following is the website where you can access the State of Wisconsin map identifying the counties in each region effective June 1, 2004, http://dhfs.wisconsin.gov/rl_DSL/Contacts/ALSreglmap.htm